



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		PATNA COLLEGE PATNA UNIVERSITY
• Name of the Head of the institution		PROF. TARUN KUMAR
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		06122671589
• Mobile no		9693763180
• Registered e-mail		patnacollege.pu@gmail.com
• Alternate e-mail		patnacollege.pu@gmail.com
• Address		PATNA COLLEGE, PATNA UNIVERSITY, ASHOK RAJ PATH, PATNA
• City/Town		PATNA
• State/UT		BIHAR
• Pin Code		800005
2.Institutional status		
• Affiliated /Constituent		CONSTITUENT
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid												
• Name of the Affiliating University	PATNA UNIVERSITY, PATNA												
• Name of the IQAC Coordinator	PROF. SANJAY KUMAR SINHA												
• Phone No.	06122671589												
• Alternate phone No.													
• Mobile	9431493845												
• IQAC e-mail address	patnacollege.pu@gmail.com												
• Alternate Email address	principalpc@patnauniversity.ac.in												
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.patnacollege.ac.in/naac/aqar/AQAR_2020-21.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://pup.ac.in/PUIQAC.aspx												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.62</td> <td>2019</td> <td>15/11/2019</td> <td>15/11/2024</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.62	2019	15/11/2019	15/11/2024
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	C	1.62	2019	15/11/2019	15/11/2024								
6.Date of Establishment of IQAC	10/12/2018												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	NIL		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
NIL	NIL	NIL	NIL	NIL									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												
• Upload latest notification of formation of IQAC	View File												

9.No. of IQAC meetings held during the year	05
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>This academic year was marred by the:- 1. Covid-19 lockdown in march. The college through the IQAC took necessary steps to keep the students carry on through e-content development and on-line classes. 2. Online classes and CIA examinations were conducted for the students keeping in mind the COVID-19 protocol. 3. E-Governance during the period was enhanced. Official communication was made to the teachers through emails and to the students through website. 4. Offline and Online (Hybrid Mode) Classes were organized. 5. Resolution of proposal of appointment of Guest Faculty by University was made.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Infrastructural Improvement	Partially Achieved
Enhancement of E-Governance	Partially Achieved
Organizing Cultural and Sports Activities	Partially Achieved
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	01/03/2023

15. Multidisciplinary / interdisciplinary

In every programme, one course in semester IV act as Discipline Specific Elective. The students opt courses from other programme/ subjects. A large number of students also select courses from SWAYAM.

16. Academic bank of credits (ABC):

No

17. Skill development:

In all programmes, there are two ability enhancing compulsory courses (AECC), which are compulsory in nature. In semester I, AECC1 (Environmental Sustainability and Swatch Bharat Abhiyaan) and in semester III AECC2 (Human ethics and Gender sensitization) is present, which has to be studied by all students across all programmes. In semester II of all programmes, AEC/ SEC i.e Ability Enhancing course/ Skill enhancing course is studied by students of all programs. The students may select one course from basket. Some of the courses are- Advance Spreadsheet Tools, Public Speaking in English Language & Leadership, Creative Writing, Communication in Everyday life, Big Data Analysis, Beginners Course to Calligraphy, Personality Development & Communication, Personal Financial Planning, Visual Communication & Photography, Statistical Software Package, Communication in Professional Life, Mushroom cultivation, Yoga, Solid waste management, IT skills etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are planning to integrate Indian knowledge System especially on the guidelines of NEP 2020 in some programmes like Ancient Indian History and Archaeology, Botany, Philosophy, Sociology, Social Work etc.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The curriculum of all subjects was revised and Programme Outcome, Programme Specific Outcome, and Course Outcome were included in each. They were designed to address the current needs of students and to help them acquire skills necessary for the job scenario.

20.Distance education/online education:

During Covid-19 e-content were developed by each teacher and made available on the college website. To augment academic loss online class were organized during the Covid period. Whenever the University rules allowed and it could be practicable, classes were organized in the blended mode. Special care was taken to provide the students with doubt clearance and additional study resources available online.

Extended Profile

1.Programme

1.1	05
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	890
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	570
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	744
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	26
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	188
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	55
4.2 Total expenditure excluding salary during the year (INR in lakhs)	25.05
4.3 Total number of computers on campus for academic purposes	69

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic administration of Patna College believes in striving to achieve the stated objectives of the college since the time the students are admitted. Every year, at the beginning of the session, there is an initiation ceremony (Deekshrambh) of the admitted students, in which all the teachers are involved under

the chairmanship of the principal. In this, all the children are given the syllabus prescribed by the university for their honors and subsidiary subjects. Detailed Syllabus is available on the web pages of both the college and the university. Students are advised to contact the concerned department. The departments allocate the syllabus and various topics among the teachers in a very systematic manner. Efforts are made that the part of the syllabus which teachers have been teaching since long time and the topics in which they have expertise, are given to teach them only. At the request of the children and if needed, adjustments are made between the teachers even in the middle of the session. It is the departmental effort that in any case, the entire course should be completed within the stipulated period.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic achievements & activities of students are evaluated under Continuous Internal Evaluation in four departments of the college. These four programs are- Bachelor in Computer Application, Bachelor in Mass Communication, Bachelor of Business Administration & Post-Graduate in Geography. Various academic activities are carried out throughout the year for continuous evaluation of students in these four disciplines and departments, including their behavioural aspects, their value attitudes, punctuality and discipline with professional competence, all these are evaluated twice throughout the year. The internal assessment marks are allotted on the basis of performance in these activities. The records of all these activities are preserved by the departments for three years so that they can be made available to the examination department if needed.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://pup.ac.in/PUIOAC.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

B. Any 3 of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is a general concept found in Bihar that whatever is good here, its credit goes to Patna College. This college has been the foremost educational institution of the state since the time of its knock on the threshold of modern times, which has made possible the golden future of the people living in all the inequalities and difficulties. Along with the realization of its objective, it has developed professional competence in its students and inculcated human values in them. In a knowledge society, to which we are looking forward in the 21st century, gender plays a vital role. For sensitizing students towards gender, a gender sensitization cell is already functioning in the college. In the academic word, professional ethics is too much regarded as backbone for the entire as possible while taking a research work. Without value, a man is just like a coin with single side or aspect. For ensuring maximum level of human value in its students, all the faculty members discuss some ongoing incidents of degrading pattern of human value. Besides, its routine responsibility, Patna college has fulfilled its responsibilities towards environment-preservation and sustainable development by participating actively in the state government sponsored program - Jal Jeevan Hariyali.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

149

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/drive/u/6/folders/1F4T8XzaCWN1qC57cz1mFXX-logUQgyX2
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://drive.google.com/drive/u/6/folders/1F4T8XzaCWN1qC57cz1mFXX-logUQgyX2

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

890

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1380

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The classes comprise of students from urban as well as distant rural areas within and outside of state, pass outs of various examination boards (CBSE, ICSE, State Boards) coming from different stream of studies (science , commerce , arts) belonging to different sections of society. The college follows a merit based selection process although the students differ in learning capabilities depending upon their academic background. The college intends to deliver same level of knowledge to all students so that all students could benefit equally from the curriculum. Random question answer sessions and surprise tests are conducted to identify slow and advanced learners. Useful links for online resources are regularly shared among the students. Quantitative and qualitative improvement in multimedia and audio visual contents has been ensured on a regular basis. Additional study materials (e - contents) are provided to the students for additional references. Unit wise revision classes are regularly conducted throughout the academic year. Final year students are given opportunity to give presentation on selected topics prepared by them to first and second year students. Students are given opportunity to publish their creative ideas in Patna College Magazine. Students are encouraged for leadership role and for the participation in various literary activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2290	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in overall development of its students, hence encourages teachers to adopt interdisciplinary approach and have maximum pupil participation in their teaching - learning process. This gives students, opportunities for self exploration and they are exposed to experiential learning too. The college offers experiential and participative learning as an integral part of its various offered courses as mentioned below:- In order to promote participative learning process students are imparted active participation in the classroom through group discussions and brainstorming sessions. The B.B.A and B.C.A students have their regular practical classes in well equipped computer lab. B.B.A. students have to do internship / project work as a partial fulfillment of their curriculum in the last semester of their studies. Seminars, debates, group discussions are organized on various contemporary issues by relevant departments. For their social development, students are introduced to community services like Blood Donation Camps, Flood Relief, and Charity etc. History students are taken to educational tours of various Historical and archeological sites of importance. Students from Department of Geography visit relevant Physical and Manmade Landscapes throughout their Academic session and do get to know about its historical and scientific importance. Department of Bachelor of Mass Communication (B.M.C.) organizes Cinematography, Editing etc. workshops for their students. Teamwork and self learning attitude is promoted by problem solving methods and case studies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smart classrooms have been installed in several classes. The smart tools available in the hands of teachers can be described

as follows. 1. Projector: High resolution visuals can be projected on screens. It can be used to play motion pictures as well as still pictures. Teachers use it to play documentaries in combination with audio output facilities. 2. Power Point Presentations: The projector has built-in connectivity with the computer system which is used by the teachers to play slides while describing the topics and presenting the lessons in a structured and systematic manner. 3. Smart Board: Smart board feature allows teachers to use board while presenting PPT slides. It is a convenient tool when teachers need further explanation of the slide and need to add instantaneous examples to a particular slide. 4. During Covid - 19 teachers of different departments used PENTabs and different multimedia tabs and stylus for teaching in online classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

252

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is committed to maintain its examination calendar.It has taken all the necessary steps to compensate for the

academic hours/ workdays lost due to Covid - 19 impact. The examinations were conducted during the narrow time span provided by the governments between the lockdowns in conformity with health advisory issued at the time. Commitment towards timely examination has helped college to keep/ maintain academic calendar on proper timeline. The CIE system of the college can be explained as under/ follows Pre-university / sent up tests are conducted prior to annual / term end university examination which reduce the failure rates in final examination. Two continuous internal assessment (CIAs) are conducted per semester in P.G. geography and self-financing professional courses of B.B.A, B.C.A and B.M.C. All CIAs are followed by submission of assignments in each of the papers in the curriculum. Viva-voce examination is held in each of the papers in the curriculum as integral part of CIAs. Practical tests are conducted in some courses of the programs i.e. statistics subsidiary, B.C.A. Unit tests are conducted by the teachers at the end of unit and communicated to the HODs. Skill tests are conducted in programs like B.C.A in well equipped computer lab. Surprise tests are taken in the classrooms by the teachers to identify different levels of learners. Regular College level competitions. University level examinations are conducted as per university's time schedule.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College maintains transparency and robustness in internal assessment by following ways. The nature of internal assessment and evaluation criteria are communicated to the students in the beginning of the semester. Decisions to conduct internal examination discussed by the college management (Principal, HODs and Teachers) after the start of academic session indicating that it is planned in advance. Based on the decision, internal examination time table is duly prepared and circulated in each department in advance. The approved time table is displayed on the notice board of the department and also personally informed to the students by the respective teachers. The test papers are evaluated and distributed to the students after every internal test. The answer script of the test is preserved in the departments till the completion of the student's course of study. The test marks are displayed on the notice boards of the departments. Marks of internal

examination are displayed on the department's notice board. Those who fail to perform at satisfactory level are given opportunity to improve their marks by rewriting their examination. There are also norms of the college to take unit tests, which are taken by the respective subject experts from time to time after completing specific unit of the syllabus in order to evaluate students learning level, but such tests are conducted by the respective HODs. Based on the performance, students are individually suggested to overcome their barriers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Learning Outcomes are integrated into the assessment process. These learning outcomes aim at creating and developing among the students aptitude and capacity for Employment, Research, critical thinking. Assessment: The knowledge and skill that students acquire in their subject, and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation and End Semester Examinations. The interest and aptitude for research can be estimated by the larger number of candidates appearing for NET/JRF and Patna University Pre-Ph.D. tests; and the number qualifying in these examinations is an evidence of their research capability. The number of alumni of the university who qualify in various competitive examinations, or are employed in various organizations attests to the accomplishment of employability. The level of achieving the outcome of Women Empowerment and Inclusive Education is excellent considering the large number of women students in the University. Mechanism for communication: Ordinance/ Regulations, Syllabus and other information regarding all programmes including their course content and learning outcomes are displayed on the University Website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://patnacollege.org/pdf/naac/2.6.1_All_0_outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

* Knowledge and skill that students acquire in their subject and their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction.

* Regarding attainment and evaluation of outcomes, University has introduced several self-financing programmes which centre on topics of gender, environment, human values and skill development. Syllabus revision was undertaken in 2013, 2015 and 2018 to integrate value added courses across different programmes. - Most departments organize departmental seminars, surveys, presentations, debates, internship etc. on topics dealing with vital social, political, economic, ethical and environmental issues of the time. Some of these activities are assessed. The awareness and sensitivity level is good, gauged from the appreciable student participation in activities on these issues. Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship . The attainment is satisfactory evidenced through their responsible contribution to Department activities. Level of attainment of political consciousness is excellent proved by notable participation of students in Patna University Student Union elections . The number of alumni who qualify in various competitive examinations, or are employed in various organizations attests to accomplishment of the outcome of employability.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

718

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/drive/u/6/folders/1F4T8XzaCWN1qC57cz1mFXX-1oqUQgyX2>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Patna University has always taken the lead in initiating innovations and creation and transfer of knowledge, and in framing of education policies in Bihar though a formal Innovation Council was constituted in 2018. Major initiatives: Patna University was involved in preparing the Blue Print for Higher Education in Bihar. Patna University has drafted Ordinances, Regulations and curriculum/syllabus for all programmes, which were adopted by all universities of Bihar, for: D.Litt, D.Sc. Ph.D. All the MA., MSc, MCom programmes under Choice Based Credit System (CBCS). Landmark work on conservation of Gangetic Dolphin and its declaration as National Aquatic Animal with the conferment of Padmashree in 2016. For promoting science and scientific temperament Physics department hosts Patna (IAPT) Anveshika, one of the only 22 Anveshika Centres nationwide. Activities include lectured demonstrations of low-cost experiments, conducting first level Science Olympiads examinations,

conducting the National Anveshika Experimental Skill test and hands-on student activities. Target groups include school and college students and science teachers of schools. Further details in the attached enclosure

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IjpmTldZU3VCcjdVchROMlE0bUNCYnc9PSIsInZhbHVlIjoiemlsT0wyK1ZaTVphaEorRzFybU1lMkpkejYzcWZNUjlrde1TZ1ZKaEUzS1JOSWwxUVVPSnZMM1MzMmY5YVh5TyIsImlhYyI6IjY0NjRjOTM5YTgxZGFkNzM1ZTE4YTZlZTllMmFiNjUzMDBjMTc1N2U2YTcxNWY1YmMwOGVhYjU2NmNjMzQ4NWEiLCJ0YWciOiIifQ==

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Patna College has organized various activities to sensitize its students and communities on various social issues such as Swatchta Abhiyaan, Breast Cancer awareness, importance of Yoga in

health, HIV/AIDS awareness programme etc. In these events students of the college under the aegis of NCC, NSS of Patna College and its some of the departments such as Geography department, go to the communities and organize events involving local/targeted people communities. These events help students to become aware of the local issues, come in contact with the local people and understand their needs, and also provides opportunities to help them address some issues.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/6/folders/13KB47pF8re_14tR2241_IAGsIRXkplbH
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

670

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Patna College is well equipped with appropriate infrastructural facilities to meet the educational needs of such a large number of students. There are almost 55 classrooms at the College. The classrooms are well-lit, well-ventilated, and spacious. Faculty members use microphones and audiovisual tools in addition to the lecture method of instruction for successful problem solving. The college also contains 4 lecture theatres, 2 seminar halls, 2 laboratories, and 4 computer labs in addition to classrooms. Laboratory rooms are accessible for the Psychology and Geography curriculums, and laboratory experiments are conducted. Patna College has adequate number of computers to fulfill the academic requirements of the students. These Computers are kept in Patna College library, BCA Department, BMC Department and BBA Department. The presence of adequate number of computers is helpful for students including those of Vocational Courses. The Administrative Block of the college consists of the Principal's Office and the Accounts Office. The magnificent Multi-Purpose Seminar & Conference Hall is located at the administrative block. Academic events like conferences, seminars, talks etc. and student activities are hosted in these halls. Digital classrooms and ICT enabled class rooms - Two Seminar Halls with projector and audio visual facility ICT enabled Lecture halls

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Patna College focuses heavily on students' total personality development. Aside from academic success, the college has always sought to strike a balance between academic objectives, athletics, games, yoga, and cultural activities. The College hosts cultural events and encourages students to attend in order to familiarize them with India's diverse and dynamic culture, which includes dance, languages, music, and architecture. A sports committee functions at the College. It has a large number of members and is led by a President. Through their representation, the students are also represented. The committee is supported by the College through a sports fund. Patna College has kept its infrastructure in good shape. It features three different playgrounds. In addition, the college has all necessary cricket equipment, including a cricket team; similarly, there is a cell, net, pole, and a football squad for football. Similarly, for Volleyball, Kabaddi, Basketball, and Hockey, the college provides all of the necessary equipment. Shortput, Discus throw, Javeline throw, High Jump, Long Jump, and other games are played in college. Patna College also includes a Common Room where indoor games such as chess, badminton, table tennis, and carrom are organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.05

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The sobriquet 'Gyan Mandir,' which has become a synonym for the Patna College library is a part of Patna University and participates in a number of online repositories. We believe that a digital library would be beneficial to both students and teachers. The library has a large collection of books, numbering in the thousands. The college library is in the process of being automated, with all books, papers, journals, and other pertinent material being digitised with the goal of providing remote access to Patna College library resources. We anticipate that our library will be totally automated in a few months. It will make it easier for students to access e-books, e-resources, and other materials. Teachers will profit from this as well. Aside from that, many books are available in other departmental libraries. Patna University Library has taken

subscription of J-GATE through e- Shodhsindhu Consortium. Patna College is planning to get an annual subscription of INFLIBNET. The National Digital Library of India, a government of India initiative, is accessible through the Patna University Library. Almost all of the teachers, non-teaching staff, and students from all of Patna University's constituent colleges are currently enrolled in this library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.028

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The requirements of the 21st century cannot be fulfilled without a good IT infrastructure. So owing up to the realistic IT infrastructural requirements Patna University has a well-equipped and continually updated IT infrastructure and Wi-Fi connection to meet the demands of students, teaching staff, non-teaching employees, and the society in general. The key points about Patna College IT infrastructure. Patna College campus is a WiFi enabled campus in true sense. The Wifi infrastructure of the campus comes under the "SaatNishchay Program" of the State Govt. and is constantly upgraded and monitored for security and functionality by a dedicated team. Each department has their own login credentials to access the internet. Students have their individual registration for their WiFi and can access the internet 24x7. There are almost 1037 student accounts accessing the WiFi. In addition to this, Patna College also has a personal paid Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.05

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. Care Taker supervises the maintenance work carried out by trained staff. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per their requirements with Purchase Committee consisting of the Principal as Chairman, Bursar, faculty members and Accountant. Regular meetings are held to approve

necessary purchases for maintenance of College infrastructure. IT machines and softwares are continuously upgraded to ensure the market relevance of acquired skills. Classrooms The College has a separate Teaching Blocks with ICT enabled, well-functioning and maintained classrooms and tutorial rooms. Faculty in-charge in every Classroom help students with ICT related work and report to the full time Care Taker/agency with respect to maintenance of the classrooms. Servicing of Class Projectors' Lenses and Filters is done annually. A team of efficient workers and gardeners is responsible for keeping the college premises clean. Laboratories The College has Labs with tools, maintained by a Lab Attendants. The precision of the Lab instruments is frequently checked internally with external help taken whenever required. The computer/language lab containing print, audio-visual and teaching-learning resources is maintained by a designated staff member.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

354

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

354

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/u/6/folders/1P39KgR2IPptckvqZkswSlv2KlveZwWn8
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

06

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Participation of students is the most important feature of any educational institution be it school, college or University. Patna College being the most significant constituent of Patna University has given significant contribution in the Students Union which plays a very important role in the making of the body. An elected council member from among the students of Patna College represents the students of the college in the Student Union of Patna University. The council member strives to bring the issues of the students before the administration for the betterment of the students. Patna University students union is the oldest students union in the state. It was established in 1976 by Patna University Act [Section 44(2)]. It is a statutory body of the students representative. Under this section, statute regarding the formation and function of Patna University students union were framed and is accordingly implemented. It incorporates all provisions, objectives, functions, organization, election process, criteria, funds and budget etc of the students unions. The post in the Council Member involves the position of a President, Vice President, General Secretary, Treasurer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

09

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Patna College (The Oxford of the East) has been a centre of excellence for higher education (graduation & post-graduation) in the state. It has produced many great leaders in the country in the politics like Yashwant Sinha, Ravishankar Prasad etc. at the centre and many were at the local level. Patna College Alumni Society is active in extending support for the development of the college in all spheres. Many alumni have graduated scholarships to meritorious students, devoted books in the college department and college library and supported infrastructural facilities. On the initiative of the Principal and desire of the alumni, many lectures, seminars and programmes are conducted from time to time to help, guide and motivate their successors in the college in shaping their careers. They have contributed for the construction of roads, toilets, boundary walls, pure drinking water facility,

library,plantation & etc. some really great personalities like Prof. (Dr.) Ravindra Raj Hans and Gajendra Narayan Singh (1957-59) are PadmaShree Awardees are alumni of this College. People passing from thecollege are raising in all the fields of the society from politicsto bureaucracy' Supreme Court Judge, High Court Judge and Advocate and many more.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Patna College follows the vision of patriotism, artfulness, honesty,dexterity, discipline, rationality and bear the responsibility of crafting citizens who would face the challenges of life andprofession with integrity.

Mission : To make the campus a safe place for the students where they couldlive, learn, think and interact fearlessly.To Sensitize the students towards the environmental and socialobligations.To provide of quality education so as to producetheskillprofessional and enhance their competence and survival skillsin the challenging atmosphere. To promote the feeling of equity and mutual respect in termsof gender and human rights.To accelerate the professional proficiency and to boost globalcompetitiveness.The plan of the college reflects the values embodied in the visionand mission of the institution, that of knowledge creation,commitment to socially productive activity, intellectual integrityartistic freedom, creation of enlightened citizenship, democraticfunctioning and discipline.

Strategic/Perspective Plans : To provide of higher education featured by the brilliance instudent education and experience, exceptionally good learning environment and committed social responsibility.To find the solutions to the major challenges of the timeaffecting our society, country region and the world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices decentralisation and participative managementat various levels. The Principal directs the Heads of the departments and the same is conveyed to the other faculties who arealso given an opportunity to express their points of view. ThePrincipal coordinates with the teaching, non-teaching and studentbody members for effective functioning of the College. The HODs havebeen given all the freedom and the authority to decide on thevarious activities pertaining to academic and administrative work intheir departments and are given the responsibility of delegatingwork to the other faculty in their respective departments. Thedepartment decides the equipment, projects, and activities to bedone for the academic session under the guidance of the HOD andother faculty members.There are various statutory committees in the college namelybuilding committee, admission committee, purchase committee, staffcouncil, library committee, with above mentioned statutory committees following are the non-statutory committee.1. IQAC 2. Grievance Cell3. Gender Senstisation Cell 4. Anti-Ragging Committee5. NSS 6. NCC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Patna College had been established in 1863 and since its inceptionit

has functioned with good quality. The improved efforts in implementing better quality policies resulted in getting UGC recognition long back ago. The prominent reserves that the college currently has are:

Qualified and experienced faculty members. A well equipped library/Laboratories at PG. There is not only one but many successfully implemented activities based on the strategic plan. e.g. Standardised ICT based teaching/learning process, adoption of CBCS in some subjects like Geography, BBA, BMC, BCA strong grievance redressal mechanism, automation of financial function and etc. The college has its own cultural, sports, ecological and social committees to work in a multi-faceted manner and boost excellence in various spheres of the life of students. Use of ICT in teaching in various courses is a usual practice and the teachers also adopt to the most recent ways of teaching through the modern ICTs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organisation structure of the institution may be seen as:

Teaching : Principal (Head of the college), HoD, faculties. Non-teaching : Head assistant, accountant, UDC, LDC, instrument Keeper, fourth grade employee. Assistant librarian.

Service Rules : Service rules are mentioned in the appointment letter given to the staff at the time of recruitment. It includes rules and regulation of all employees of the institution in addition to rules regarding leaves duties, preventions, resignation, termination code of conduct etc.

Grievance Redressal Mechanism : Grievance cell is the primary body of the college which receives grievances of both staff and students. The members of the cell arrange for an appropriate and early redressal of the grievance depending on nature and magnitude of the grievance. Grievances received from other sources like suggestion box and feedback form are also redressed. Faculty : Faculties are

recruited to the best of their capabilities and they look after the overall academic curriculum of the institution with respect to various disciplines. Staff Council : The staff council of the college includes both teaching and non-teaching staff of the college. Besides, there are also various committees like :- IQAC, Anti Ragging, Cultural, Sports etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. Response 1. G.P.F. Facility 2. Group Insurance Scheme for teaching and non-teaching staff 3. Transport Allowance 4. Appointment as non-teaching staff on compassionate grounds of the wards of teaching and non-teaching staff 5. Community hall or vacant Residential Quarters made available at very low price for the purpose of marriage or similar ceremony. 6. Teachers Welfare

Fund7.Salary Advance to needy staff members 8.Arrangement of personalloans form Bank 9.Provision of ex-gratia payment for third andfourth grade employees in the case of serious illness or death.10.Central dispensary with medical facilities exists for theteaching and non-teaching staff and students of the College.11.Cooperative society is present with provision of loans toemployees and teachers. 12.Provision for reservation exists inadmission for wards of teaching and non-teaching staff. 13.Staffclub facility for employees 14.Free uniform of class IV employees.15.PUTA, PUEA and PUCEA are present for teachers and employees. ThePatna University is having its own health centre known as centraldispensary and it provides medical facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal and promotion of teachers is the prerogative of Patna University as per the UGC guidelines. The College complies to that in the following manner:- CCR of an individual teacher is made & forwarded by the principal of the College which is helpful in the promotion of teachers. The credentials of service book filled by teacher is verified and

approved by principal such as- Educational qualification Research work interest etc. Honours and awards Research publications Research project journal publications Other matters forwarded by the principal regarding teachers. Punctuality Communication and presentation skills interaction with students Clarification of doubts Professional ethics and codes of conduct Overall ranking and feedback of teachers by students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Patna college financial management . Here in Patna college all the expenses made by the college and by its different units are audited by internal audit and sometimes all the expenses made by the college and by its different units are audited by the audit team deputed by the Accountants General (AG) of Bihar. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. and the UGC is audited by riz. The internal audit the financial audit and the audit team deputed by AG of Bihar. The audit team deputed by the Accountant general of Bihar does the Test checking of various types of accounts relating to the funds especially received from the state government and UGC. The audit team deputed by the A.G. of Bihar also audits stock registers and conduct audit of Patna college Library , audit of Works department of the college and audit of all plan expenditure of the college. The internal audit of the college makes a thorough audit of the expenditures of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Patna College is a constituent unit of Patna University. Patna University mobilizes its funds received mainly from the state government and The UGC under various Heads & expenditures of the university. Funds received from state government are spent on payment of salary of teaching and non-teaching staff of the university. Each and every amount of fund received from state joint and UGC are at per with budget allocation. Budget of the university is prepared keeping in mind development criteria of the university. Accordingly provisions are made in Budget, which is prepared by a team of experts under the direct supervision of the financial adviser of the university. Financial committee, Senate and syndicate which is intimately made by the state government and the fund is sanctioned which is deployed on different heads of expenditures in accordance with the approval of various stationary committees constituted by the university time to time for efficient use of funds/grants received from government. Further, grants received from UGC are mainly embarked for infrastructural relation growth and development mark of the university. UGC grants are spent after approval from building committees sales and purchase committee, Finance Committee and Other statutory committees of the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In accordance with the guidelines of NAAC the IQAC was established in Patna College in 10 Dec, 2018. However, since the inception of the college staff council through its various committees has been working as the quality council of the institution. These committees have been looking at the various facts of the college vis academic extra curricular, administrative, extensive services and financial aspects. Some of the important committees are admission committee, internal complaints committee against sexual harassment, library committee,committee, academic and time-table committee. The objectives of IQAC committees constituted by the staff council are: 1. Monitoring quality of the institutions process. 2. Implementing quality initiatives, including ICT facilities to improve the quality of teaching learning. 3. Implementing quality measures in line with the vision and mission of the institution. The institution has thus been giving fee concession to students every year. Following are the examples of best practices institutionalised in the college as a result of initiatives by internal quality assurance cell through its regular meetings. 1. Developing a mechanism of student feedback 2. External publicity. 3. Organising awareness programme on NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution receives its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per the norms. The college

implements the quality policy through IQAC. The IQAC was established and the members are the heads of all the departments and faculty members who belong to various committees of the college such as feedback committee, discipline committee, library advisory committee. This results in the effective implementation of the various decisions made by the cell. The following are the two examples of institutionalised receives and implementation of teaching learning reforms facilities by the IQAC.

1. Measures for strengthening teacher quality. 2. Improvements in the continuous internal evaluation
 Strengthening of teachers quality- The college endeavors in every way to create a congenial atmosphere for teaching learning and research. The college takes initiatives to develop and strengthen the intelligence and intellect of the faculty which not only benefits them but also the students. The faculty are encouraged to publish research papers, participation in seminars and conferences conduct or attend workshops. They are also encouraged to participate in and out station programmes as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the most challenging issues in any institution. For the smooth functioning of the college and to have a better atmosphere in the college's premises, gender equity plays a pivotal role. The gender sensitisation cell of the college was constituted with the purpose to spread the awareness regarding gender equality and to end gender bias and insensitivity through various programs such as seminars, workshops, poster presentation exhibitions etc. The cell has also been instructed to deal with the cases regarding harassment and atrocities on female faculties, employees and girl students. The cell has also been directed to take appropriate action against the culprits. The major objective of this cell is to provide an integrated and interdisciplinary approach to understand the social and cultural matrix regarding gender parity and equity. The Cell also performs the responsibility of creating healthy and positive norms in the college campus which gives value to every individual irrespective of their gender. The cell will keep a record of the various complaints and grievances received from woman staff and students in separate registers.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Degradable and non-degradable wasteThe college has facilities of having several techniques for the smooth management of biodegradable and non-biodegradable waste. The major concern is to reduce, reuse and recycle the waste material. Except managing the waste, the college also makes it sure not to use anything which is not needed in the college. The college administration keeps many dustbins at the various places, in the campus to collect and segregate various wastes like solid, liquid, kitchen waste etc. There are many committees in the college to administer the process of managing the waste. The waste is collected and is sent to a proper place to recycle it into manure. The college administration also organises many workshops, seminars, training programs for the proper implementation of various techniques to dispose the waste. The college administration uses various kinds of dustbins to remove various kinds of wastes such as solid, liquid, kitchen waste etc. The NCC and NSS units of the college also hold and organise various campus events and programs to clean and manage waste from the college. The NCC and NSS volunteer participate in these programs with great zeal and fervor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and **D. Any 1 of the above**

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Patna College believes in an inclusive and secular approach to all the students belonging to different and various segments of society irrespective of their caste, class, religion, region etc. To establish a coherent and harmonious environment in the campus. To establish cultural, regional, linguistic and socio-economic harmony in the campus, the college celebrates the birth anniversaries and memorial of various great Indian personalities like Mahatma Gandhi, Sardar Patel, Pandit Jawaharlal Nehru, Sarwipalli Radhakrishana etc. The college also held various programs and activities to promote harmony and coherence in the campus. The various departments of the college organised workshops, seminars and other activities to spread a message of harmony, integrity and secularism and anti-harassment awareness in the campus. The NCC and NSS units of the college also organise various programs and activities to spread the message of harmony and coherence among various sections and groups of students and staffs belonging to various caste, religion, class and region in the campus. The College Administration encourages students and staff to organise and participate in various programs and activities organised by college, intercollege, university, government and non-government organisation to incorporate and sensitize them towards social, cultural, regional, communal and economic diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from preparing a sound academic foundation of the student community; the University constantly works upon to develop them as better citizens of the country. The Patna College tries to inculcate a feeling of oneness among the student community through various practices and programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/u/6/folders/1nFAsRWO0I0JYKkLYYX0VZyEUBQroJfgm
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play a pivotal role in creating a sense of nationalism and patriotism among any nation. Any institution celebrates these national festivals with great zeal and fervour to remember and pay honours great deeds of own great national and international leaders. All the students and faculties of the institution come together to celebrate these events to spread the message of universal peace lone unity and brotherhood. The NSS and NCC units of the college various national and international. The following is the list of activities and events celebrated by the institution : Events to remember the great national and international personalities. Independence Day - Independence Day is

celebrated on August 15, every year in the institution. Parades and flag hoisting are organised by the college administration. NSS and NCC volunteers play a pivotal role in making this event more beautiful and charming. Republic Day : The institution celebrates the Republic Day on January 26, every year to commemorate the makers of Indian constitution with a message that India is the largest democratic republic in the world and it strongly adheres to the principles of constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. (a) Title of the practice : Integrated teaching of PG and UG.

Teaching happens to be the most integral responsibility of any college or university. Patna College adopts an integrated teaching of PG and UG.

2. (a) Title of practice : Spread of greeneries in the campus.

Greenariness in any campus plays a pivotal role towards the cleanliness of the institution concerned. It provides fresh environment to all campus inmates.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/drive/u/6/folders/1zy_Q8jeBfCtBNsfAK_eG2PO5iLEUKSpl
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Patna College is one of the oldest institutions in the eastern India. It was founded in the year 1863, consequently it is the mother of Patna University also, which came into existence in 1917. The college has established its reputation in imparting unparalleled qualitative education of international repute. It has produced a galaxy of intellectuals and alumni of the college are performing across the world. The vision of the college is not only imparting qualitative education but also focusing on research activities. Priority - The priority of the college has been producing men and women of character. The college is highly concerned with the growth of personality, education, empowerment and to face the challenges of successfully through the qualitative education. Thrust - The thrust area of the college has been to produce capable persons suitable for different walks of life and potentially viable to take up their jobs, assignment and various other options of appointments.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic administration of Patna College believes in striving to achieve the stated objectives of the college since the time the students are admitted. Every year, at the beginning of the session, there is an initiation ceremony (Deekshrambh) of the admitted students, in which all the teachers are involved under the chairmanship of the principal. In this, all the children are given the syllabus prescribed by the university for their honors and subsidiary subjects. Detailed Syllabus is available on the web pages of both the college and the university. Students are advised to contact the concerned department. The departments allocate the syllabus and various topics among the teachers in a very systematic manner. Efforts are made that the part of the syllabus which teachers have been teaching since long time and the topics in which they have expertise, are given to teach them only. At the request of the children and if needed, adjustments are made between the teachers even in the middle of the session. It is the departmental effort that in any case, the entire course should be completed within the stipulated period.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic achievements & activities of students are evaluated under Continuous Internal Evaluation in four departments of the college. These four programs are- Bachelor in Computer Application, Bachelor in Mass Communication, Bachelor of Business Administration & Post-Graduate in Geography. Various academic activities are carried out throughout the year for continuous evaluation of students in these four disciplines and departments, including their behavioural aspects, their value attitudes, punctuality and discipline with professional competence, all

these are evaluated twice throughout the year. The internal assessment marks are allotted on the basis of performance in these activities. The records of all these activities are preserved by the departments for three years so that they can be made available to the examination department if needed.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://pup.ac.in/PUIQAC.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There is a general concept found in Bihar that whatever is good here, its credit goes to Patna College. This college has been the foremost educational institution of the state since the time of its knock on the threshold of modern times, which has made possible the golden future of the people living in all the inequalities and difficulties. Along with the realization of its

objective, it has developed professional competence in its students and inculcated human values in them. In a knowledge society, to which we are looking forward in the 21st century, gender plays a vital role. For sensitizing students towards gender, a gender sensitization cell is already functioning in the college. In the academic word, professional ethics is too much regarded as backbone for the entire as possible while taking a research work. Without value, a man is just like a coin with single side or aspect. For ensuring maximum level of human value in its students, all the faculty members discuss some ongoing incidents of degrading pattern of human value. Besides, its routine responsibility, Patna college has fulfilled its responsibilities towards environment-preservation and sustainable development by participating actively in the state government sponsored program - Jal Jeevan Hariyali.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
149	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/drive/u/6/folders/1F4T8XzaCWN1qC57czlmFXX-loqUQgyX2
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://drive.google.com/drive/u/6/folders/1F4T8XzaCWN1qC57czlmFXX-loqUQgyX2
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of students admitted during the year

890

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1380

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The classes comprise of students from urban as well as distant rural areas within and outside of state, pass outs of various examination boards (CBSE, ICSE, State Boards) coming from different stream of studies (science , commerce , arts) belonging to different sections of society. The college follows a merit based selection process although the students differ in learning capabilities depending upon their academic background. The college intends to deliver same level of knowledge to all students so that all students could benefit equally from the curriculum. Random question answer sessions and surprise tests are conducted to identify slow and advanced learners. Useful links for online resources are regularly shared among the students. Quantitative and qualitative improvement in multimedia and audio visual contents has been ensured on a regular basis. Additional study materials (e - contents) are provided to the students for additional references. Unit wise revision classes are regularly conducted throughout the academic year. Final year students are given opportunity to give presentation on selected topics prepared by them to first and second year students. Students are given

opportunity to publish their creative ideas in Patna College Magazine. Students are encouraged for leadership role and for the participation in various literary activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2290	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in overall development of its students, hence encourages teachers to adopt interdisciplinary approach and have maximum pupil participation in their teaching - learning process. This gives students, opportunities for self exploration and they are exposed to experiential learning too. The college offers experiential and participative learning as an integral part of its various offered courses as mentioned below:- In order to promote participative learning process students are imparted active participation in the classroom through group discussions and brainstorming sessions. The B.B.A and B.C.A students have their regular practical classes in well equipped computer lab. B.B.A. students have to do internship / project work as a partial fulfillment of their curriculum in the last semester of their studies. Seminars, debates, group discussions are organized on various contemporary issues by relevant departments. For their social development, students are introduced to community services like Blood Donation Camps, Flood Relief, and Charity etc. History students are taken to educational tours of various Historical and archeological sites of importance. Students from Department of Geography visit relevant Physical and Manmade Landscapes throughout their Academic session and do get to know about its

historical and scientific importance. Department of Bachelor of Mass Communication (B.M.C.) organizes Cinematography, Editing etc. workshops for their students. Teamwork and self learning attitude is promoted by problem solving methods and case studies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smart classrooms have been installed in several classes. The smart tools available in the hands of teachers can be described as follows. 1. Projector: High resolution visuals can be projected on screens. It can be used to play motion pictures as well as still pictures. Teachers use it to play documentaries in combination with audio output facilities. 2. Power Point Presentations: The projector has built in connectivity with the computer system which is used by the teachers to play slides while describing the topics and presenting the lessons in structured and systematic manner. 3. Smart Board: Smart board feature allows teachers to use board while presenting PPT slides. It is a convenient tool when teachers need further explanation of the slide and need to add instantaneous examples to a particular slide. 4. During Covid - 19 teachers of different departments used PENTabs and different multimedia tabs and stylus for teaching in online classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

252

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is committed to maintain its examination calendar. It has taken all the necessary steps to compensate for the academic hours/ workdays lost due to Covid - 19 impact. The examinations were conducted during the narrow time span provided by the governments between the lockdowns in conformity with health advisory issued at the time. Commitment towards timely examination has helped college to keep/ maintain academic calendar on proper timeline. The CIE system of the college can be explained as under/ follows Pre-university / sent up tests are conducted prior to annual / term end university examination which reduce the failure rates in final examination. Two continuous internal assessment (CIAs) are conducted per semester in P.G. geography and self-financing professional courses of B.B.A, B.C.A and B.M.C. All CIAs are followed by submission of assignments in each of the papers in the curriculum. Viva-voce examination is held in each of the papers in the curriculum as integral part of CIAs. Practical tests are conducted in some courses of the programs i.e. statistics subsidiary, B.C.A. Unit tests are conducted by the teachers at the end of unit and communicated to the HODs. Skill tests are conducted in programs like B.C.A in well equipped computer lab. Surprise tests are taken in the classrooms by the teachers to identify different levels of learners. Regular College level competitions. University level examinations are conducted as per university's time schedule.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The College maintains transparency and robustness in internal assessment by following ways. The nature of internal assessment and evaluation criteria are communicated to the students in the beginning of the semester. Decisions to conduct internal examination discussed by the college management (Principal, HODs and Teachers) after the start of academic session indicating that it is planned in advance. Based on the decision, internal examination time table is duly prepared and circulated in each department in advance. The approved time table is displayed on the notice board of the department and also personally informed to the students by the respective teachers. The test papers are evaluated and distributed to the students after every internal test. The answer script of the test is preserved in the departments till the completion of the student's course of study. The test marks are displayed on the notice boards of the departments. Marks of internal examination are displayed on the department's notice board. Those who fail to perform at satisfactory level are given opportunity to improve their marks by rewriting their examination. There are also norms of the college to take unit tests, which are taken by the respective subject experts from time to time after completing specific unit of the syllabus in order to evaluate students learning level, but such tests are conducted by the respective HODs. Based on the performance, students are individually suggested to overcome their barriers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Learning Outcomes are integrated into the assessment process. These learning outcomes aim at creating and developing among the students aptitude and capacity for Employment, Research, critical thinking. Assessment: The knowledge and skill that students acquire in their subject, and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation and End Semester Examinations. The interest and aptitude for research can be estimated by the larger number of candidates appearing for

NET/JRF and Patna University Pre-Ph.D. tests; and the number qualifying in these examinations is an evidence of their research capability. The number of alumni of the university who qualify in various competitive examinations, or are employed in various organizations attests to the accomplishment of employability. The level of achieving the outcome of Women Empowerment and Inclusive Education is excellent considering the large number of women students in the University. Mechanism for communication: Ordinance/ Regulations, Syllabus and other information regarding all programmes including their course content and learning outcomes are displayed on the University Website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://patnacollege.org/pdf/naac/2.6.1_All_Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

* Knowledge and skill that students acquire in their subject and their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction.

* Regarding attainment and evaluation of outcomes, University has introduced several self-financing programmes which centre on topics of gender, environment, human values and skill development. Syllabus revision was undertaken in 2013, 2015 and 2018 to integrate value added courses across different programmes. - Most departments organize departmental seminars, surveys, presentations, debates, internship etc. on topics dealing with vital social, political, economic, ethical and environmental issues of the time. Some of these activities are assessed. The awareness and sensitivity level is good, gauged from the appreciable student participation in activities on these issues. Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship. The attainment is satisfactory evidenced through their responsible contribution to Department activities. Level of attainment of political consciousness is excellent proved by notable participation of students in Patna University Student

Union elections . The number of alumni who qualify in various competitive examinations, or are employed in various organizations attests to accomplishment of the outcome of employability.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

718

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/drive/u/6/folders/1F4T8XzaCWN1qC57czlmFX-X-logUQgyX2>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.3

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Patna University has always taken the lead in initiating

innovations and creation and transfer of knowledge, and in framing of education policies in Bihar though a formal Innovation Council was constituted in 2018. Major initiatives: Patna University was involved in preparing the Blue Print for Higher Education in Bihar. Patna University has drafted Ordinances, Regulations and curriculum/syllabus for all programmes, which were adopted by all universities of Bihar, for: D.Litt, D.Sc. Ph.D. All the MA., MSc, MCom programmes under Choice Based Credit System (CBCS). Landmark work on conservation of Gangetic Dolphin and its declaration as National Aquatic Animal with the conferment of Padmashree in 2016. For promoting science and scientific temperament Physics department hosts Patna (IAPT) Anveshika, one of the only 22 Anveshika Centres nationwide. Activities include lectured demonstrations of low-cost experiments, conducting first level Science Olympiads examinations, conducting the National Anveshika Experimental Skill test and hands-on student activities. Target groups include school and college students and science teachers of schools. Further details in the attached enclosure

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpd iI6IlpmTldZU3VCcjdVcHR0MlE0bUNCYnc9PSIsInZ hbHVlIjoiem1st0wyK1ZaTVphaEorRzFybU1lMkpkejYzcWZNUjlrde1TZlZKaEUzS1JQSWwxUVVPSnZMM1MzMmY5YVh5TyIsIm1hYyI6IjY0NjRjOTM5YTgxZGFkNzMlZTE4YTZlZTllMmFiNjUzMDBjMTc1N2U2YTcxNWY1YmMwOGVhYjU2NmNmZQ4NWEiLCJ0YWciOiIifQ==

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Patna College has organized various activities to sensitize its students and communities on various social issues such as Swatchta Abhiyaan, Breast Cancer awareness, importance of Yoga in health, HIV/AIDS awareness programme etc. In these events students of the college under the aegis of NCC, NSS of Patna College and its some of the departments such as Geography department, go to the communities and organize events involving local/targeted people communities. This events help students to become aware of the local issues come in contact with the local people and understand their needs, and also provides opportunities to help them address some issues.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/6/folders/13KB47pF8re_14tR2241_IAgSIRXkplbH
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

670

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
00	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
00	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Patna College is well equipped with appropriate infrastructural facilities to meet the educational needs of such a large number of students. There are almost 55 classrooms at the	

College. The classrooms are well-lit, well-ventilated, and spacious. Faculty members use microphones and audiovisual tools in addition to the lecture method of instruction for successful problem solving. The college also contains 4 lecture theatres, 2 seminar halls, 2 laboratories, and 4 computer labs in addition to classrooms. Laboratory rooms are accessible for the Psychology and Geography curriculums, and laboratory experiments are conducted. Patna College has adequate number of computers to fulfill the academic requirements of the students. These Computers are kept in Patna College library, BCA Department, BMC Department and BBA Department. The presence of adequate number of computers is helpful for students including those of Vocational Courses. The Administrative Block of the college consists of the Principal's Office and the Accounts Office. The magnificent Multi-Purpose Seminar & Conference Hall is located at the administrative block. Academic events like conferences, seminars, talks etc. and student activities are hosted in these halls. Digital classrooms and ICT enabled class rooms - Two Seminar Halls with projector and audio visual facility ICT enabled Lecture halls

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUTyMKoAhzsGDHRitGMRBs4Mo_n

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Patna College focuses heavily on students' total personality development. Aside from academic success, the college has always sought to strike a balance between academic objectives, athletics, games, yoga, and cultural activities. The College hosts cultural events and encourages students to attend in order to familiarize them with India's diverse and dynamic culture, which includes dance, languages, music, and architecture. A sports committee functions at the College. It has a large number of members and is led by a President. Through their representation, the students are also represented. The committee is supported by the College through a sports fund. Patna College has kept its infrastructure in good shape. It features three different playgrounds. In addition, the college has all necessary cricket equipment, including a cricket team; similarly, there is a cell, net, pole, and a football squad for football. Similarly, for

Volleyball, Kabaddi, Basketball, and Hockey, the college provides all of the necessary equipment. Shortput, Discusstrow, Javeline throw, High Jump, Long Jump, and other games are played in college. Patna College also includes a Common Room where indoor games such as chess, badminton, table tennis, and carrom are organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.05

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The sobriquet 'Gyan Mandir,' which has become a synonym for the Patna College library is a part of Patna University and participates in a number of online repositories. We believe that a digital library would be beneficial to both students and teachers. The library has a large collection of books, numbering in the thousands. The college library is in the process of being automated, with all books, papers, journals, and other pertinent material being digitised with the goal of providing remote access to Patna College library resources. We anticipate that our library will be totally automated in a few months. It will make it easier for students to access e-books, e-resources, and other materials. Teachers will profit from this as well. Aside from that, many books are available in other departmental libraries. Patna University Library has taken subscription of J-GATE through e-Shodhsindhu Consortium. Patna College is planning to get an annual subscription of INFLIBNET. The National Digital Library of India, a government of India initiative, is accessible through the Patna University Library. Almost all of the teachers, non-teaching staff, and students from all of Patna University's constituent colleges are currently enrolled in this library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

D. Any 1 of the above

**books Databases Remote access toe-
resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.028

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The requirements of the 21st century cannot be fulfilled without a good IT infrastructure. So owing up to the realistic IT

infrastructural requirements Patna University has a well-equipped and continually updated IT infrastructure and Wi-Fi connection to meet the demands of students, teaching staff, non-teaching employees, and the society in general. The key points about Patna College IT infrastructure. Patna College campus is a WiFi enabled campus in true sense. The WiFi infrastructure of the campus comes under the "SaatNishchay Program" of the State Govt. and is constantly upgraded and monitored for security and functionality by a dedicated team. Each department has their own login credentials to access the internet. Students have their individual registration for their WiFi and can access the internet 24x7. There are almost 1037 student accounts accessing the WiFi. In addition to this, Patna College also has a personal paid Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/6/folders/1K9fd1SUtyMKoAhzsGDHRitGMRBs4Mo_n

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.05

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. Care Taker supervises the maintenance work carried out by trained staff. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per their requirements with Purchase Committee consisting of the Principal as Chairman, Bursar, faculty members and Accountant. Regular meetings are held to approve necessary purchases for maintenance of College infrastructure. IT machines and softwares are continuously upgraded to ensure the market relevance of acquired skills. Classrooms The College has a separate Teaching Blocks with ICT enabled, well-functioning and maintained classrooms and tutorial rooms. Faculty in-charge in every Classroom help students with ICT related work and report to the full time Care Taker/agency with respect to maintenance of the classrooms. Servicing of Class Projectors' Lenses and Filters is done annually. A team of efficient workers and gardeners is responsible for keeping the college premises clean. Laboratories The College has Labs with tools, maintained by a Lab Attendants. The precision of the Lab instruments is frequently checked internally with external help taken whenever required. The computer/language lab containing print, audio-visual and teaching-learning resources is maintained by a designated staff member.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

354

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

354

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
---	--------------------------

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/u/6/folders/1P39KgR2IPptckvqZkswSlv2KlveZwWn8
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

06

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Participation of students is the most important feature of any educational institution be it school, college or University. Patna College being the most significant constituent of Patna

University has given significant contribution in the Students Union which plays a very important role in the making of the body. An elected council member from among the students of Patna College represents the students of the college in the Student Union of Patna University. The council member strives to bring the issues of the students before the administration for the betterment of the students. Patna University students union is the oldest students union in the state. It was established in 1976 by Patna University Act [Section 44(2)]. It is a statutory body of the students representative. Under this section, statute regarding the formation and function of Patna University students union were framed and is accordingly implemented. It incorporates all provisions, objectives, functions, organization, election process, criteria, funds and budget etc of the students unions. The post in the Council Member involves the position of a President, Vice President, General Secretary, Treasurer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

09

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Patna College (The Oxford of the East) has been a centre of excellence for higher education (graduation & post-graduation) in the state. It has produced many great leaders in the country in the politics like Yashwant Sinha, Ravishankar Prasad etc. at the centre and many were at the local level. Patna College Alumni Society is active in extending support for the development of the college in all spheres. Many alumni have graduated scholarships to meritorious students, devoted books in the college department and college library and supported infrastructural facilities. On the initiative of the Principal and desire of the alumni, many lectures, seminars and programmes are conducted from time to time to help, guide and motivate their successors in the college in shaping their careers. They have contributed for the construction of roads, toilets, boundary walls, pure drinking water facility, library, plantation & etc. some really great personalities like Prof. (Dr.) Ravindra Raj Hans and Gajendra Narayan Singh (1957-59) are Padma Shree Awardees are alumni of this College. People passing from the college are raising in all the fields of the society from politics to bureaucracy' Supreme Court Judge, High Court Judge and Advocate and many more.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Patna College follows the vision of patriotism, artfulness, honesty, dexterity, discipline, rationality and bear the

responsibility of crafting citizens who would face the challenges of life and profession with integrity.

Mission : To make the campus a safe place for the students where they could live, learn, think and interact fearlessly. To Sensitize the students towards the environmental and social obligations. To provide of quality education so as to produce the skilled professional and enhance their competence and survival skills in the challenging atmosphere. To promote the feeling of equity and mutual respect in terms of gender and human rights. To accelerate the professional proficiency and to boost global competitiveness. The plan of the college reflects the values embodied in the vision and mission of the institution, that of knowledge creation, commitment to socially productive activity, intellectual integrity artistic freedom, creation of enlightened citizenship, democratic functioning and discipline.

Strategic/Perspective Plans : To provide of higher education featured by the brilliance in student education and experience, exceptionally good learning environment and committed social responsibility. To find the solutions to the major challenges of the time affecting our society, country region and the world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices decentralisation and participative management at various levels. The Principal directs the Heads of the departments and the same is conveyed to the other faculties who are also given an opportunity to express their points of view. The Principal coordinates with the teaching, non-teaching and student body members for effective functioning of the College. The HODs have been given all the freedom and the authority to decide on the various activities pertaining to academic and administrative work in their departments and are given the responsibility of delegating work to the other faculty in their respective departments. The department decides the equipment, projects, and activities to be done for the academic session under the guidance of the HOD and other faculty members. There are

various statutory committees in the college namely building committee, admission committee, purchase committee, staff council, library committee, with above mentioned statutory committees following are the non-statutory committees. 1. IQAC 2. Grievance Cell 3. Gender Sensitisation Cell 4. Anti-Ragging Committee 5. NSS 6. NCC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Patna College had been established in 1863 and since its inception it has functioned with good quality. The improved efforts in implementing better quality policies resulted in getting UGC recognition long back ago. The prominent reserves that the college currently has are:

Qualified and experienced faculty members. A well equipped library Laboratories at PG There is not only one but many successfully implemented activities based on the strategic plan. e.g. Standardised ICT based teaching learning process, adoption of CBCS in some subjects like Geography, BBA, BMC, BCA strong grievance redressal mechanism, automation of financial function and etc. The college has its own cultural, sports, ecological and social committees to work in a multi-faceted manner and boost excellence in various spheres of the life of students. Use of ICT in teaching in various courses is a usual practice and the teachers also adopt to the most recent ways of teaching through the modern ICTs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The orgainsation structure of the institution may be seen as:
 Teaching : Principal (Head of the college), HoD, faculties. Non-teaching : Head assistant, accountant, UDC, LDC, instrument Keeper, fourth grade employee. Assistant librarian.

Service Rules : Service rules are mentioned in the appointment letter given to the staff at the time of recruitment. It includes rules and regulation of all employees of the institution in addition to rules regarding leaves duties, preventions, resignation, termination code of conduct etc.

Grievance Redressal Mechanism : Grievance cell is the primary body of the college which receives grievances of both staff and students. The members of the cell arrange for an appropriate and early redressal of the grievance depending on nature and magnitude of the grievance. Grievances received from other sources like suggestion box and feedback form are also redressed. Faculty : Faculties are recruited to the best of their capabilities and they look after the overall academic curriculum of the institution with respect to various disciplines. Staff Council : The staff council of the college includes both teaching and non-teaching staff of the college. Besides, there are also various committee like :- Iqac, Anti Ragging, Cultural, Sports etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and nonteachingResponse 1.G.P.F. Facility 2.Group Insurance Scheme forteaching and non-teaching staff 3.Transport Allowance 4.Appointmentas non-teaching staff on compassionate grounds of the wards ofteaching and nonteaching staff 5.Community hall or vacantResidential Quarters made available at very low price for thepurpose of marriage or similar ceromony. 6.Teachers Welfare Fund7.Salary Advance to needy staff members 8.Arrangement of personalloans form Bank 9.Provision of ex-gratia payment for third andfourth grade employees in the case of serious illness or death.10.Central dispensary with medical facilities exists for theteaching and non-teaching staff and students of the College.11.Cooperative society is present with provision of loans toemployees and teachers. 12.Provision for reservation exists inadmission for wards of teaching and non-teaching staff. 13.Staffclub facility for employees 14.Free uniform of class IV employees.15.PUTA, PUEA and PUCEA are present for teachers and employees. ThePatna University is having its own health centre known as centraldispensary and it provides medical facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal and promotion of teachers is the prerogative of Patna University as per the UGC guidelines. The College complies to that in the following manner:- CCR of an individual teacher is made & forwarded by the principal of the College which is helpful in the promotion of teachers. The credentials of service book filled by teacher is verified and approved by principal such as- Educational qualification Research work interest etc. Honours and awards Research publications Research project journal publications Other matters forwarded by the principal regarding teachers. Punctuality Communication and presentation skills interaction with students Clarification of doubts Professional ethics and codes of conduct Overall ranking and feedback of teachers by students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Patna college financial management . Here in Patna college all the expenses made by the college and by its different units are

audited by internal audit and sometimes all the expenses made by the college and by its different units are audited by the audit team deputed by the Accountants General (AG) of Bihar. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. and the UGC is audited by it. The internal audit financial audit and the audit team deputed by AG of Bihar. The audit team deputed by the Accountant general of Bihar does the Test checking of various types of accounts relating to the funds especially received from the state government and UGC. The audit team deputed by the A.G. of Bihar also audits stock registers and conduct audit of Patna college Library, audit of Works department of the college and audit of all plan expenditure of the college. The internal audit of the college makes a thorough audit of the expenditures of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Patna College is a constituent unit of Patna University. Patna University mobilizes its funds received mainly from the state government and The UGC under various Heads & expenditures of the university. Funds received from state government are spent

onpayment of salary of teaching and non-teaching staff of theuniversity. Each and everyamount of fund received from state joint and UGC are at per withbudget allocation. Budget of the university is prepared keeping inmind development criteria of the university. Accordingly provisionare made in Budget, which is prepared by a team of experts under thedirect supervision of the financial admirer of the university.Financial committee, Senate and syndicate which is intimately made by the state government and the fund is sanctioned which is deployedon different heads of expenditures in accordance with the approvalof various stationary committees constituted by the university timeto time for efficient are of funds/grants received from government.Further, grants received from UGC are mainly embarked forinfrastructural relation growth and development mark of theuniversity.UGC grants are spent after approval from building committees salesand purchase committee, Finance Committee and Other statutorycommittees of the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In accordance with the guidelines of NAAC the IQAC was establishedin Patna College in 10 Dec, 2018However, since the inception of the college staff council throughits various committees has been working as the quality council ofthe institution. These committees have been looking at the variousfacts of the college vis academic extra curricular, administrative, extensive services and financial expects. Some of the importantcommittee are admission committee, internal complaints committeeagainst sexual harassmt, library committee,.....committee, academic and time-table committee. The objectives of IQAC committees constituted by the staff councilare: 1. Monitoring quality of the institutions process. 2. Implementing quality initiatives, including ICT facilities toimprove the quality of teaching learning. 3. Implementing quality measures in line with the vision andmission of the institution.The institutions has thus been giving fee concession tostudents every year.Following are the example of

best practices institutionalised in the college as a result of initiatives by internal quality assurance cell through its regular meetings. 1. Developing a mechanism of student feedback 2. External publicity. 3. Organising awareness programme on NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutions receives its teaching learning process, structures and mythologies of operations and learning outcomes at providence intervals through IQAC set up as per the norms. The college implements the quality policy through IQAC. The IQAC was established and the members are the heads of all the departments and faculty members who belong to various committees of the college such as feedback committee, discipline committee, library advisory committee. This results in the effective implementation of the various decisions made by the cell. The following are the two examples of institutionalised receives and implementation of teaching learning reforms facilities by the IQAC.

1. Measures for strengthening teacher quality. 2. Improvements in the continuous internal evaluation Strengthening of teachers quality-The college endeavors in every way to create a congenial atmosphere for teaching learning and research. The college takes initiatives to develop and strengthen the intelligence and intellect of the faculty which not only benefits them but also the students. The faculty are encouraged to publish research papers, participation in seminars and conferences conduct or attend workshops. They are also encouraged to participate in and out station programmes as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the most challenging issues in any institution. For the smooth functioning of the college and to have a better atmosphere in the college's premises, gender equity plays a pivotal role. The gender sensitisation cell of the college was constituted with the purpose to spread the awareness regarding gender equality and to end gender bias and insensitivity through various programs such as seminars, workshops, poster presentation exhibitions etc. The cell has also been instructed to deal with the cases regarding harassment and atrocities on female faculties, employees and girl students. The cell has also been directed to take appropriate action against the culprits. The major objective of this cell is to provide an integrated and interdisciplinary approach to understand the social and cultural matrix regarding gender parity and equity. The Cell also performs the responsibility of creating healthy and positive norms in the college campus which gives value to every individual irrespective of their gender. The cell will keep an record of the

various complaints and grievances received from woman staff and students in separate registers.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Degradable and non-degradable wasteThe college has facilities of having several techniques for the smooth management of biodegradable and non-biodegradable waste. The major concern is to reduce, reuse and recycle the waste material. Except managing the waste, the college also makes it sure not to use anything which is not needed in the college. The college administration keeps many dustbins at the various places, in the campus to collect and segregate various wastes like solid, liquid, kitchen waste etc. There are many committees in the college to administer the process of managing the waste. The waste is collected and is sent to a proper place to recycle it into manure. The college administration also organises many workshops, seminars, training programs for the proper implementation of various techniques to dispose the waste. The college administration uses various kinds of dustbins to remove various kinds of wastes such as solid, liquid, kitchen

waste etc. The NCC and NSS units of the college also holds and organises various campus events and programs to clean and manage waste from the college. The NCC and NSS volunteer participate in these programs with great zeal and fervor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Patna College believes in an inclusive and secular approach to all the students belonging to different and various segments of society irrespective of their caste, class, religion, region etc. To establish a coherent and harmonious environment in the campus. To establish cultural, regional, linguistic and socio-economic harmony in the campus, the college celebrates the birth anniversaries and memorial of various great Indian personalities like Mahatma Gandhi, Sardar Patel, Pandit Jawaharlal Nehru, Sarwipalli Radhakrishana etc. The college also held various programs and activities to promote harmony and coherence in the campus. The various departments of the college organised workshops, seminars and other activities to spread a message of harmony, integrity and secularism and anti-harassment awareness in the campus. The NCC and NSS units of the college also organise various programs and activities to spread the message of harmony and coherence among various sections and groups of students and staffs belonging to various caste, religion, class and region in the campus. The College Administration encourages students and staff to organise and participate in various programs and activities organised by college, intercollege, university, government and non-government organisation to incorporate and sensitize them towards social, cultural, regional, communal and economic diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from preparing a sound academic foundation of the student community; the University constantly works upon to develop them as better citizens of the country. The Patna Collegeries to inculcate a feeling of oneness among the student community through various practices and programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/u/6/folders/1nFAsRWO0I0JYKkLyyX0VzyEUBQroJfgm
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>
<p>National festivals play a pivotal role in creating a sense of nationalism and patriotism among any nation. Any institution celebrates these national festivals with great zeal and fervour to remember and pay honours to great deeds of our great national and international leaders. All the students and faculties of the institution come together to celebrate these events to spread the message of universal peace, unity and brotherhood. The NSS and NCC units of the college various national and international. The following is the list of activities and events</p>

celebrated by the institution : Events to remember the great national and international personalities. Independence Day - Independence Day is celebrated on August 15, every year in the institution. Parades and flag hoisting are organised by the college administration. NSS and NCC volunteers play a pivotal role in making this event more beautiful and charming. Republic Day : The institution celebrates the Republic Day on January 26, every year to commemorate the makers of Indian constitution with a message that India is the largest democratic republic in the world and it strongly adheres to the principles of constitution of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. (a) Title of the practice : Integrated teaching of PG and UG.

Teaching happens to be the most integral responsibility of any college or university. Patna College adopts an integrated teaching of PG and UG.

2. (a) Title of practice : Spread of greeneries in the campus.

Greenariness in any campus plays a pivotal role towards the cleanliness of the institution concerned. It provides fresh environment to all campus inmates.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/drive/u/6/folders/_1zy_Q8jeBfCtBNsfAK_eG2PO5iLEUKSpl
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Patna College is one of the oldest institutions in the eastern India. It was founded in the year 1863, consequently it is the mother of Patna University also, which came into existence in 1917. The college has established its reputation in imparting unparalleled qualitative education of international repute. It has produced a galaxy of intellectuals and alumni of the college are performing across the world. The vision of the college is not only imparting qualitative education but also focusing on research activities. Priority - The priority of the college has been producing men and women of character. The college is highly concerned with the growth of personality, education, empowerment and to face the challenges of successfully through the qualitative education. Thrust - The thrust area of the college has been to produce capable persons suitable for different walks of life and potentially viable to take up their jobs, assignment and various other options of appointments.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Patna College is going to start choice based credit system (CBCS) at the under graduate level. The institution strongly believes in imparting quality education to its students. The college always believes to be in tune with the national and global standards. The availability of adequate infrastructure is an imperative need for the qualitative teaching-learning process. Smart classes, language labs, the renovation of Gymnasium Hall and upgradation and automation of the library are the major concerns for the next academic year. The college always believes in ensuring the safety

and security of its students and faculty. The institution is going to enhance its focus more on the safety and security measures of the campus. The college is also going to ban the entrance of the outsiders in the campus to check outside interference. The college will also try to emulate and maintain the green environment in the institution from the next academic year. There will also be an emphasis on developing gardens in the campus ground. The teachers will also be provided with great academic ambience which will motivate the teachers and students to participate in the teaching activity with more zeal and enthusiasm.